



BANGLADESH-CHINA POWER COMPANY (PVT.) LIMITED

ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 Certified

(A Joint Venture of NWPCL and CMC)

UTC Building (Level - 5), 8 Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh

Phone No. 48118307, 48118308, Web: www.bcpcl.org.bd, E-mail: info@bcpcl.org.bd

Memo No:654/BCPCL/Corp./HR/Ex-Bangladesh Leave (Part-02)/2023

Date: 23.08.2023

Office Order

Ms. Raiha Marjana Binte Ehtesham, Assistant Manager (C&M) (EID-02-2021-0046), Payra 1320 MW Thermal Power Plant (Working at Corporate Office on deputation) of Bangladesh-China Power Company (Pvt.) Limited (BCPCL) has been granted Ex-Bangladesh leave to Visit India for her father's treatment purpose from 26.08.2023 to 02.09.2023 or **08 (eight)** days from the date of commencement of actual journey (Including Travel Time) under the following Terms and Conditions:

- All the related expenses of the travel will be borne by her. There will be no connection with Bangladesh Government/Bangladesh-China Power Company (Pvt.) Limited for this traveling expense;
- No part of her pay and allowances shall be paid in foreign currencies;
- She will return to Bangladesh after enjoying this leave and the duration of her overseas stay shall by no means be extended further;
- The above-mentioned leave will be treated as leave on full average pay.

In absence of her, **Mrs. Nazifa Anjum Urmi**, Assistant Manager (C&M), Payra 1320 MW TPP (Working at Corporate Office on deputation) of BCPCL will hold the charge.

This order has been issued as per article-40 of Employees Service Rules-2022 of BCPCL.

By Approval,


(**Mohammad Kamal Hossain**)
Manager (HR & Admin), Corporate Office
Bangladesh-China Power Company (Pvt.) Limited
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Copy for information and necessary action (Not in the order of Seniority):

- Managing Director, Bangladesh-China Power Company (Pvt.) Limited (BCPCL).
- Her Excellency High Commissioner, High Commission of India, Dhaka, Bangladesh.
- Chief Financial Officer, Bangladesh-China Power Company (Pvt.) Limited (BCPCL).
- Plant Manager, Payra 1320 MW Thermal Power Plant, BCPCL.
- Administrative-In-charge, Bangladesh-China Power Company (Pvt.) Limited.
- Company Secretary, Bangladesh-China Power Company (Pvt.) Limited (BCPCL).
- General Manager, (A&F), Bangladesh-China Power Company (Pvt.) Limited.
- Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- AE (ICT), Bangladesh-China Power Company (Pvt.) Limited (With a request to publish the office order in the company's website).
- Ms. Raiha Marjana Binte Ehtesham, Assistant Manager (C&M), Payra 1320 MW Thermal Power Plant (Working at Corporate Office on deputation) of BCPCL.
- Ms. Nazifa Anjum Urmi, Assistant Manager (C&M), Payra 1320 MW TPP of BCPCL (In absence of Ms. Raiha Marjana Binte Ehtesham, Assistant Manager (C&M), she will hold the charge of, Assistant Manager (C&M), Payra 1320 MW Thermal Power Plant of BCPCL).
- Office Copy/Master copy/Personal File.


(**Md. Abdul Ohab Pappu**)
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