

# BANGLADESH-CHINA POWER COMPANY LTD.

ISO 9001:2015, ISO 14001:2015 & ISO 45001: 2018 Certified

(A Joint Venture of CMC and NWPGL)

UTC Building (Level-5), 8 Panthapath, Karwan Bazar, Dhaka-1215, Bangladesh  
Phone No. 02-48118307, 02-48118316, Web:bcpcl.org.bd, E-mail:info@bcpcl.org.bd

Memo No:390/BCPCL/Corp./HR & Admin/Ex-Bangladesh Leave (Part-02)/2023

Date: 06.05.2024

## Office Order

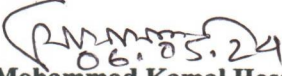
**Mr. Muhammad Borhanul Arefin** (EID-02-2021-0041), Manager (Commercial), Payra 1320 MW Thermal Power Plant (Work at Corporate Office on deputation) of Bangladesh-China Power Company Ltd. (BCPCL) is hereby granted Ex-Bangladesh leave to visit Saudi Arabia with his spouse for performing Holy Hajj from **12.05.2023 to 20.06.2023** or **40 (forty)** days from the date of commencement of actual journey (Including Travel Time) under the following terms and conditions:-

- All the related expenses of the travel shall be borne by him. There will be no connection with Bangladesh Government / Bangladesh-China Power Company Ltd. for this traveling expense;
- No part of his pay and allowances shall be paid in foreign currencies;
- He will return to Bangladesh after enjoying this leave and the duration of his overseas stay shall by no means be extended further;
- From the 40 (forty) days of Ex-Bangladesh Leave, 34 (thirty-four) days shall be considered as leave on full average pay and 06 (six) days shall be considered as Extra-ordinary Leave without pay due to not having available Earned leave in the leave account of the incumbent.

Mr. A.B.M. Shahidur Rahman Akandha, Manager (Commercial), Coal Sourcing, Logistics & Procurement Department (Work at Corporate Office on deputation) of BCPCL will hold the charge in absence of Mr. Muhammad Borhanul Arefin, Manager (Commercial), Payra 1320 MW Thermal Power Plant (Work at Corporate Office on deputation) of BCPCL.

This order has been issued as per clause-40 of Employees Service Rules-2022 of BCPCL.

By Approval,

  
06.05.24

**(Mohammad Kamal Hossain)**

Manager (HR & Admin)

Corporate Office, BCPCL.

[kamal.hossain@bcpcl.org.bd](mailto:kamal.hossain@bcpcl.org.bd)

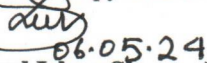
+8801321-120438

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### Copy for information and necessary action :( Not in the order of Seniority)

- Managing Director, Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
- The Ambassador, The Royal Embassy of Saudi Arabia, Dhaka, Bangladesh
- Chief Financial Officer, Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
- Plant Manager, Payra 1320 MW Thermal Power Plant, BCPCL.
- General Manager (HR & Admin), Bangladesh-China Power Company Ltd., Dhaka.
- Company Secretary, Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
- General Manager (A&F), Bangladesh-China Power Company Ltd., Dhaka.
- Deputy General Manager (HR & Admin), Corporate Office of BCPCL, Dhaka.
- Deputy General Manager (HR & Admin), Payra 1320 MW Thermal Power Plant, BCPCL.
- Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Mr. Muhammad Borhanul Arefin, Manager (Commercial), Corporate Office of BCPCL, Dhaka.
- Mr. A.B.M. Shahidur Rahman Akandha, Manager (Commercial), Corporate Office of BCPCL, Dhaka
- PS to MD, Bangladesh-China Power Company Ltd. (For Kind attention of the Managing Director of BCPCL), Dhaka.
- Assistant Engineer (ICT), Bangladesh-China Power Company Ltd. (With a request to publish the office order in the company's website), Dhaka.
- Office Copy/Master copy/Personal File.

  
06.05.24

**(Safiqul Islam Shawon)**

Assistant Manager (HR & Admin)

Corporate Office, BCPCL.

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