



## **BANGLADESH-CHINA POWER COMPANY LIMITED**

(A Joint Venture of CMC and NWPGL)

UTC Building (Level # 5), 8 Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh  
Phone No. 9143908, 9140757, Web: [www.bcpcl.org.bd](http://www.bcpcl.org.bd), E-mail: [info@bcpcl.org.bd](mailto:info@bcpcl.org.bd)

### **REQUEST FOR QUOTATION FOR**

**Procurement of Chemical and I&C Lab Equipment Calibration at  
Payra 1320MW TPP**

## **BANGLADESH-CHINA POWER COMPANY LIMITED**

(A Joint Venture of CMC and NWPGL)

UTC Building (Level-05), 8 Panthapath,  
Kawran Bazar, Dhaka-1215, Bangladesh

**Issued Ref.: BCPCL/Procurement/RFQ/2023-24/0513.11**

**Issued On: May 13,2024.**

**Submission Deadline: May 20,2024 (before 12:00PM)**





## BANGLADESH-CHINA POWER COMPANY LIMITED

(A Joint Venture of CMC and NWPGL)

UTC Building (Level # 5), 8 Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh  
Phone No. 9143908, 9140757, Web: [www.bcpcl.org.bd](http://www.bcpcl.org.bd), E-mail: [info@bcpcl.org.bd](mailto:info@bcpcl.org.bd)

### REQUEST FOR QUOTATION

for

### Procurement of Chemical and I&C Lab Equipment Calibration at Payra 1320MW TPP

Issued Ref.: BCPCL/Procurement/RFQ/2023-24/0513.11

Issued On: May 13, 2024.

To

1. Bangladesh-China Power Company Limited has been allocated funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications for the intended Works and physical services are available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation is being requested on Unit-Rate/Lump-sum basis.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in Para 6 below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and execution of the Works (if awarded) respectively.
6. Quotation in a sealed envelope or by fax or through electronic mail on or before 12:00 PM on May 20, 2024. The envelope containing the Quotation must be clearly marked "**Procurement of Chemical and I&C Lab Equipment Calibration at Payra 1320MW TPP**" and "DO NOT OPEN before 12:30 P.M. on May 20, 2024". Quotations received later than the time specified herein shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in Para 6 above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days.
9. Quotation shall be submitted as per Bill of Quantities of Works and physical services.
10. All Quotations must be valid for a period of at least 60 (Sixty) days from the closing date of the Quotation.
11. No public opening of Quotations received by the closing date shall be held.
12. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.





13. Rates shall be quoted and, subsequent payments under this Contract shall be made in BDT. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
14. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid Trade License, Tax Identification Number (TIN) and VAT Registration Number without which the Quotation may be considered non-responsive.
15. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
16. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. In case of quotation submitted on Lump-sum basis, if anomalies found between figures and words, the words will prevail. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
17. The execution of monthly maintenance Works and physical services shall be completed within 14 (fourteen) days from the date of signing of contract agreement between the parties.
18. Letter inviting the successful Quotationer to sign the Contract shall be issued within 07 days of receipt of approval from the Approving Authority. The Contract shall have to be signed within 03 days of issuing such Letter of Invitation.
19. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

*SRM*  
13/05/2024

**Rashed Morshed**  
Superintending Engineer (Procurement)  
Bangladesh-China Power Company Limited  
UTC Building (Level-05), 8 Panthapath, Kawran Bazar,  
Dhaka-1215, Bangladesh.  
e-mail: rashedmorshed@bcpcl.org.bd

**Distribution:**

1. Notice Board.
2. Office File.



## Quotation Submission Letter

**Issued Ref.: BCPCL/Procurement/RFQ/2023-24/0513.11**  
**Issued On: May 13,2024.**

**Superintending Engineer (Procurement)**  
**Bangladesh-China Power Company Limited**  
UTC Building (Level-05), 8 Panthapath, Kawran Bazar,  
Dhaka-1215, Bangladesh.

I/We, the undersigned, offer to execute in conformity with the Conditions of Contract for execution of the Works and physical services named **Procurement of Chemical and I&C Lab Equipment Calibration at Payra 1320MW TPP.**

**The total Price of my/our Quotation is BDT**

**In Words:**

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of the Conditions of Contract and pledge not to indulge in such practices in competing for or in executing the works.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that your written invitation to sign the Contract shall become binding upon us, until a formal Contract is signed.

I/We have examined and have no reservations to the RFQ Document issued by you on **May 13,2024.**

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal  
Date:



## Bill of Quantities

Sl. No.	Item Name	Unit	Qty	Unit Price Including VAT & Tax	Total Price Including VAT & Tax
1	2	3	4	5	6
01	Class-II Standard Pt-Rh 10 Thermocouple calibration Type: WZPB-2 Serial: S18-5733	Pcs	01		
02	Class-II Standard Pt-Rh 10 Thermocouple calibration Type: WZPB-2 Serial: S18-5734	Pcs	01		
03	Class-II Standard Pt-Rh 10 RTD calibration Type: WZPB-2 Serial: 181153	Pcs	01		
04	Class-II Standard Pt-Rh 10 RTD calibration Type: WZPB-2 Serial: 181145	Pcs	01		
05	Multifunction Process Calibrator calibration Type: FLUKE725 Serial: 42600018	Pcs	01		
6	Automatic Pressure Calibrator calibration Type: FLK-729CN 2M (0MPa-2MPa) Serial: 4239467	Pcs	01		
7	Intelligent Digital Pressure Calibrator calibration Type: Const273 (40MPa) Serial: 273210F0012	Pcs	01		
8	Intelligent Digital Pressure Calibrator calibration Type: Const273 (6MPa) Serial: 273210D0041	Pcs	01		
9	Intelligent Digital Pressure Calibrator calibration Type: Const273 (-100-100 kPa) Serial: 27321090023	Pcs	01		
10	Intelligent Digital Pressure Calibrator calibration Type: Const273 (0-400 kPa) Serial: 27321010013	Pcs	01		
11	Multimeter/Voltmeter/Ammeter calibration Type: FLUKE15B+ Serial: 57441096WS	Pcs	01		





Sl. No.	Item Name	Unit	Qty	Unit Price Including VAT & Tax	Total Price Including VAT & Tax
1	2	3	4	5	6
12	Multimeter/Voltmeter/Ammeter calibration Type: FLUKE17B+ Serial: 56390247WS	Pcs	01		
13	Precision mA Clamp on Meter calibration Type: FLUKE773 Serial: 57650007WS	Pcs	01		
14	Clamp on Meter calibration Type: FLUKE319 Serial: 57444268WS	Pcs	01		
15	Clamp on Meter calibration Type: FLUKE319 Serial: 57444261WS	Pcs	01		
16	Insulation Resistance Tester (Megger) calibration Type: FLUKE1508 Serial: 43740039WS	Pcs	01		
17	Insulation Resistance Tester (Megger) calibration Type: FLUKE1508 Serial: 43230201WS	Pcs	01		
18	Tachometer calibration Type: Fluke-931 Serial:3409799	Pcs	01		
19	Calibration of reference weight box of balance	Pcs	01		
20	Calibration of Digital Balance	Pcs	03		
21	Calibration of pH Meter	Pcs	01		
22	Calibration of Conductivity Meter	Pcs	01		
23	Pressure meter/regulator/controller	Pcs	01		
24	Injected Syringe	Pcs	03		
25	Muffle Furnace Oven	Pcs	01		
26	Humidity Meter	Pcs	01		
27	Burette	Pcs	04		
28	Pipette/micro-Pipette	Pcs	05		
29	Measuring Cylinder	Pcs	01		
30	Volumetric Flash	Pcs	05		
31	Thermometer	Pcs	01		



Sl. No.	Item Name	Unit	Qty	Unit Price Including VAT & Tax	Total Price Including VAT & Tax
1	2	3	4	5	6
32	Electronic Timer	Pcs	01		
33	Density meter/Hydrometer	Pcs	04		
34	Transportation (collection and delivery)	Job	01		
Total Price including VAT & IT					

Total Price (in words)	
Works to be executed in & Mode of Transport	<i>The above-mentioned product needs to be collected and delivered to the following address: Payra 1320MW Thermal Power Plant, Dhankhali, Kalapara, Patuakhali. Contractor will use their own logistic for this support.</i>
Deadline of Service	<i>Service to be completed within 14 (fourteen) days from the date of signing of contract between the parties.</i>

[.....] number corrections made by me/us have been duly initialed in this BoQ.

Signature of the Quotationer with Seal	Date:
Name of the Quotationer	

**Note:**

- Col. 1, 2, 3 & 4 to be filled in by the Procuring Entity and Col. 5, & 6 by the Quotationer.
- Rates or Prices shall include profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges earlier paid or to be paid under the Applicable Law, if the Contract is awarded; including transportation, insurance etc. Whatsoever up to the point of delivery of Goods and related services in all respects to the satisfaction of the Procuring Entity.



## Invitation for signing Contract

**Issued Ref.: BCPCL/Procurement/RFQ/2023-24/0725.01**

**Issued On: July 25,2023.**

*Name Address of the contractor*

This is to notify you that your **Quotation** dated **May ,...2024** for the execution of the Works and physical services named **Procurement of Chemical and I&C Lab Equipment Calibration at Payra 1320MW TPP** for the Contract Price of **BDT** only including VAT & IT as corrected, has been approved by the competent authority.

You are thus requested to attend the office of the undersigned to sign the Contract within 3 **(three) days** of issuing this Letter of Invitation; but in no case later than **May .....,2024.**

You may proceed with the execution of the Works only upon signing the Contract. You may also please note that this invitation shall constitute the formation of this Contract which shall become binding upon you.

We attach the draft Contract and all other documents for your perusal.

(Rashed Morshed)  
Superintending Engineer (Procurement)  
Bangladesh-China Power Company Limited  
Level# 05, UTC Building, 8 Panthapath, Kawran Bazar,  
Dhaka-1215.





# Contract Agreement

THIS AGREEMENT made on this [insert day] day of [insert month and year] between [name and address of Procuring Entity] (hereinafter called “the Procuring Entity”) of the one part and [name and address of Contractor] (hereinafter called “the Contractor”) of the other part:

WHEREAS the Procuring Entity invited Quotation for certain Works and physical services named **Procurement of Chemical and I&C Lab Equipment Calibration at Payra 1320MW TPP** and has accepted the Quotation submitted by the Quotationer for the execution of those works in the sum of Taka [insert Contract price in figures and in words] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSED AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of Contract hereinafter referred to.
2. The documents forming the Contract shall be interpreted in the following order of priority:
  - (a) the signed Contract Agreement
  - (b) the Letter of Invitation
  - (c) the Conditions of Contract
  - (d) the Specifications/Scope of Service
  - (e) the Design and Drawings
  - (f) the priced Bill of Quantities
  - (g) any other document listed anywhere in the Contract.
3. In consideration of the payments to be made by the Procuring Entity to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Procuring Entity to execute and complete the works and to remedy any defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring Entity hereby covenants to pay the Contractor in consideration of the execution and completion of the works and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Bangladesh on the day, month and year first written above.

**For the Purchaser**

**For the Contractor**

Signature

Name

Designation

In the presence of

Name



**Conditions of Contract**  
**for**  
**Procurement of Chemical and I&C Lab Equipment Calibration at Payra**  
**1320MW TPP**

1. Conditions of Contract contained herein shall be binding upon both the contracting parties for the purpose of administration and management of this Contract.
2. Implementation and interpretation of these Conditions of Contract shall, in general, be under the Rules & Regulations of BCPCL.
3. The Firm shall have to commence the Service within 07(seven) days of signing of the Contract Agreement.
4. The Firm shall immediately submit to the Procuring Entity a Programme of service showing the timing for all the activities and components of Service.
5. The Firm shall maintain Pro Rata progress of the Service. Progress shall be determined in terms of the value of the works executed.
6. The Firm shall be entitled to an extension of the service schedule if the Procuring Entity delays in receiving the services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
7. The Procuring Entity shall check and verify the service executed by the Firm and notify the Firm of any Defects found.
8. Notwithstanding any testing and examination, the Procuring Entity by visual inspection or field tests may instruct the Firm to:
  - a. remove and replace any service or part thereof which is not in accordance with the Contract,
  - b. remove and re-execute any other service or part thereof which is not in accordance with the Contract, and
  - c. execute any service which is urgently required for the safety of the service.
9. The Firm shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
10. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the BoQ. 100% of the Contract price of the works and physical services shall be paid after submission and acceptance of the said service.
11. The Firm's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
12. The total Contract Price is **BDT [insert amount both in number and words] only**.
13. No works under Extra Work Orders shall be permissible and, works under Variation Orders (except in case of Lump-sum basis) shall under no circumstances exceed fifteen (15) percent of the Contract Price subject to threshold specified in the Procurement Procedures and Delegation of Financial Power-2019 of Bangladesh China Power Company Limited.
14. The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Conditions of Contract in line with Rules, where necessary.
15. The Firm shall apply by notice to the Procuring Entity for issuing a Completion Certificate of the Service, and the Procuring Entity shall do so upon deciding that the work is completed.
16. The Procuring Entity shall, within 07 (Seven) working days after receiving the Firm's application:
  - a) issue the Completion Certificate to the Firm stating that the Services were completed in accordance with the Contract, or
  - b) reject the application, giving reasons and specifying the works required to be done/redone by the Firm to enable issuance of the Completion Certificate.





17. The Firm shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while executing the work. Any claim arising out of execution of the works shall be settled by the Firm at his/her own cost and responsibility.
18. Loss or damage to the Works or Materials to be incorporated in the Works between the Start Date and the end of the Defects Liability Period shall be remedied by the Firm at the Firm's own cost, if the loss or damage arises from the Firm's acts or omissions.
19. The Procuring Entity may, by written Notice sent to the Firm, terminate the Contract in whole or in part at any time, if the Firm:
  - a) fails to sign the Contract or commence the Service within the specified time.
  - b) fails to achieve satisfactory progress of Service in accordance with the Programme of Service.
  - c) fails to complete the services as per Terms of References.
  - d) after receipt of a written notice from the Procuring Entity does not remedy its failure within the time period specified therein.
  - e) in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in executing the service.
  - f) fails to perform any other obligation(s) under the Contract.
20. The Procuring Entity and the Firm shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
21. The Contractor shall make reasonable provisions for the occupational safety and health of himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the physical services.

